TITLE OF STUDY

Investigators:	Full Name	Full Name	Full Name
Phone:	Phone #	Phone #	Phone #
E-mail:	e-mail	e-mail	e-mail

Purpose of the Study: *In this section please describe the specific purpose or aims of the study. Although you do not need to explicitly state your hypothesis, you should give a general sense of what you are investigating. It is in this section that you will indicate that the study involves research.*

See Consent Template Recommended Language for Suggested Stems, Examples and Required language (if appropriate).

Procedures: *In this section, you will inform participants about what they can expect to happen. Specifically, you should provide a step-by-step description of the specific study procedures including the method of recruitment, the informed consent process, as well as any study procedures they will be asked to complete. You should also give an overview of the types of questions that will be asked. Participants should also be informed about how long the procedures are expected to take.*

If the study involves more than one data collection period, this needs to be specified. You should discuss how many sessions they will be expected to attend, how long each session will last as well as when and how they will be scheduled.

See Consent Template Recommended Language for Suggested Stems, Examples and Required language (if appropriate).

Inclusion/Exclusion Criteria: *At minimum, this section should include the* [illegible] participate in this study, you must be <*specify age range or minimum age*>years. <*Specify a inclusion or exclusion criteria if applicable. Note also if there is any procedure that they mus in order to participate; i.e., you must agree to … in order to participate.*>

See Consent Template Recommended Language for Su[illegible] *(if appropriate).*

Risks/Discomfort: *In this section, you will inform participants about any risks (e.g., physical of confidentiality) or discomforts (e.g., becoming upset) associated with their participation. potential risk or harm should be described in its own paragraph followed by an explanation risk will be minimized. If there are no foreseeable risks, you may indicate this here.*

See Consent Template Recommended Language for Suggested Stems, Examples and Require (if appropriate).

Benefits: *In this section, you should inform participants about the anticipated benefits of the research.*

The recommended or required language for each section of the consent form is listed below. If specific language is not required, you are provided with some suggested stems to begin each sentence of the section. The standard consent form MUST INCLUDE all REQUIRED sections and may include OPTIONAL sections if appropriate.

Purpose of the Study (REQUIRED)

Suggested Stems

The purpose of this research study is to…

The current research study will investigate…

Examples

The purpose of this research study is to examine predictors and consequences of problematic substance use among college students.

The current research study is testing the 9

If there is a potential financial cost to participants (e.g., if the study involves sending text messages and participants are responsible for any costs incurred as a result, use the following language (RECOMMENDED):

The study involves sending text messages to you. You should understand that you will be responsible for covering the costs associated with sending or receiving text messages for the purposes of this research.

Benefits (REQUIRED)

Suggested Stems

You are not expected to benefit in any way from your participation in this research. However, the results of the study will help…
The current study will help us to… You may benefit from your participation by <*specify how*>

Examples
You are not expected to benefit in any from your participation in this study. However, results of this research will help us understand the factors that contribute to problematic substance use

>

Examples

You will receive no compensation for your participation in this study.

In order to compensate you for your time, you will…

…receive X point(s) of extra credit on your final exam.

…receive $10 in cash once you have completed all study procedures

…$10 gift cards for each study session you complete for up to a total of XX$ if you complete all study sessions.

Confidentiality (REQUIRED)

REQUIRED LANGUAGE

<*For confidential* studies> To ensure the confidentiality of the data you provide, your responses will be coded using a unique identification number. A master list that links your name and unique identification number will be maintained in a locked file cabinet in the PI's office and will be accessible only to study staff. <*also include anyone else who may have access to the data; e.g., for federally funded studies, the funding agency may request to see deidentified data*> This list will be destroyed <*specify either*> after data collection has been completed <*or*> after a period not to exceed XX years after the study has been completed.

<*For anonymous studies*> To ensure your anonymity, we are not collecting any identifying information that could be used to identify you. <*If you are using an online data collection platform*> The program used to house the questionnaire will be set to remove all identifying information from the dataset including IP addresses. <*In addition, include the following*> The consent form, which has your name on it, will be stored separately from the rest of your data. We ask that you NOT place your name or other information that could identify you on your questionnaires. Any publications or reports that result from this research will not include identifying information on any participant.

<L*anguage required for online studies*> The data are being collected via the online platform <*specify*>. To address any concerns you may have about the confidentiality of data collected in this manner, please see <*specify the company's*> Data Privacy Policy at <*include the URL here*>. You should specifically look at the section entitled, <*direct participants to the relevant section of the data privacy policy*.>

<L*anguage required for studies involving data panels*

regardless of when they occurred and regardless of whether you, or someone else, are/were the victim or perpetrator. The researchers are also required to intervene on your, or an intended victim's, behalf should you indicate an intention to harm or kill yourself or someone else. University System of Maryland policy also requires that the researchers inform University Officials about any instances of sexual contact between students and either faculty or staff members. Finally, in the event of a medical emergency, the research team is permitted to release any information about you that is necessary to ensure that you receive adequate medical care.